

# Welcome to The Times Center

Technical Specifications and  
Back-of-House Information

## CONTACTS:

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# The TimesCenter

## THREE DISTINCT SPACES

The TimesCenter features three distinct spaces that are available for rental either individually or in combination.



### **TheStage**

Suitable for a wide variety of events and performances including conferences, company meetings, film screenings, lectures, live broadcasts, awards presentations and symposia.



### **TheHall**

Perfect for banquets, receptions, trade shows, conferences, workshops, weddings, parties, dinners, awards presentations and more.



### **TheGallery**

Ideal location for post-event receptions, exhibits, meetings and small panel discussions. TheGallery can be used in concert with other events and bookings occurring at The TimesCenter.

## GENERAL INFORMATION

### Venue Information

The TimesCenter is located at 242 W. 41st Street between 7th and 8th Avenues.

### Accessibility Information

Access to all theater levels from lobby through passenger elevators.

Stage is wheelchair accessible via doors from the lobby and dressing room areas.

Wheelchair-accessible seats located in Row D.

Restrooms are wheelchair accessible.

### Green Room and Dressing Rooms

Two 8' x 10' dressing rooms with full vanity mirrors plus an open 11' 9" x 9' 11" sitting area located adjacent to dressing rooms on the lobby level of the building.

Amenities include chairs, television monitor, countertops, refrigerator, phone, Internet access, private restroom and one sink.

### Technical Staff

All event lighting, audio, video and stagehands (aka, technicians) are union positions hired and managed by The TimesCenter. A minimum of four technicians is required for any event with a minimum work period of six hours per technician. The total number of technicians and work hours is based on the scope and needs of each event as determined by TimesCenter management. All costs associated with these services will be included in the User's Final Event Estimate. All TimesCenter Users are required to use TimesCenter technicians.

### Front-of-House Staff

All front-of-house staff, comprised of performance managers and ushers, are hired and managed by The TimesCenter based on the scope and needs of each event. The front-of-house staff will facilitate guest management, seating, coat check, etc., as well as monitor the safety and well-being of all persons in

The TimesCenter. All costs associated with these services will be included in the User's Final Event Estimate. All TimesCenter Users are required to use TimesCenter front-of-house services.

### Other Event Staffing

Security and janitorial services will be determined based on the scope and needs of each event. All costs associated with these services will be billed to the User. All TimesCenter Users are required to use TimesCenter security and janitorial services unless otherwise expressly noted in your Facility Use Agreement.

## GENERAL INFORMATION (cont.)

### House Policies

Facilities shall be restored to conditions found prior to use. All clean-up, including catering load-out, must be completed within the rental block defined as the License Term of the Facility Use Agreement. If additional time is required for cleaning or load-out, Users will be charged additional staff and rental fees. Basic custodial charges are included in TimesCenter Facility Use Agreement event estimate; however, as determined solely by TimesCenter management, in the event that extraordinary garbage or cleaning services are required, this may result in additional charges to the User.

Food and beverages are not allowed in The TimesCenter Stage.

Pursuant to New York City ordinances, The TimesCenter is a nonsmoking venue.

The House opens one half hour prior to curtain, unless determined otherwise in advance by TimesCenter front-of-house staff.

**No screws, nails, hooks, tacks, tape or adhesive of ANY KIND may be used in any part of the venue, including the walls, floors and windows. Any taping of electrical cables to the floor is to be done by TimesCenter staff using masking tape. Only static cling decals may be applied to the glass surfaces in the venue.**

Users and/or their vendors may not obstruct, dismantle, tamper with or disable any of the fixed or temporary fire protection devices, emergency egress signage, closed circuit security devices, or other public safety components of the venue. This includes all stairways and doorways within the venue. All event electrical, décor and floor plans, including the use of candles and/or other heat or smoke generating devices, must be approved IN ADVANCE by TimesCenter management.

### Marketing

All Users of The TimesCenter are responsible for promoting and publicizing their own events. Users should refer to their Facility Use Agreement for complete details.

## GENERAL INFORMATION (cont.)

### Safety Rules

Users of The TimesCenter and their subcontractors are required to comply with requirements of all state and federal regulations, as well as ordinances and regulations of the City and County of New York, including Safety and Health, Fire and Life Safety, and all other applicable laws. Events may be subject to cancellation for noncompliance with codes.

All TimesCenter events, as applicable, require proof of permits (e.g., fire, health, cooking, alcohol and sound) indicating code compliance. All permits are the SOLE responsibility of the User and its subcontractors.

In no case shall event attendance exceed the facilities established capacity:

TheStage: 378 (NO STANDING ROOM PERMITTED)

TheHall: Maximum 390, dependent upon the nature of the event

Lobby Spaces: Dependent upon the nature of the event

At no time and under no circumstances may Users or their subcontractors block any doors, entrances or exits. A three-foot minimum clearance is required in and around all areas determined to be fire exits.

Users shall be responsible for the payment of any special costs necessary for maintaining order, security, public health, safety and protection of the facilities. Potential security concerns may result in suspending an event until security arrangements are approved in writing by the New York City Police Department and the User agrees to pay for additional measures.

### Nondiscrimination

There shall be no discrimination against, nor segregation of, any person or group of persons on account of race, color, religion or creed, national origin or ancestry, sex, gender identity or sexual orientation, age, marital or domestic partner status, political affiliation or disability (including HIV or AIDS status) in the use or licensing of The TimesCenter facilities, nor shall the User or any person claiming under or through the User, establish or permit any such practice or practices of discrimination or segregation with reference to the selection, location, number, use or occupancy of User, patrons, lessees or vendees of the center's facilities or any parts thereof.

## CATERING INFORMATION

### Catering Policies

The TimesCenter is an ideal location for your catered event. TheHall has a catering staging area for banquets or receptions of any size and refreshments can be set up for events throughout the venue (excluding TheStage). The TimesCenter provides catering services through a group of approved and reputable food service companies that have gone through a competitive selection process; all dietary needs and restrictions are ensured. Users wishing to have food and beverages must enter into a separate agreement with one of the following approved caterers.

TimesCenter Users and/or approved caterer must present evidence of liquor liability insurance to The TimesCenter in advance of the event. All alcoholic beverage services require approval by TimesCenter management.

Caterers shall provide for continuous removal of food, beverages, and/or glasses throughout an event to prevent

breakage and spillage or accumulation of food stuffs.

Catering set-up and break-down time must be completed within the rental block as defined in the License Term of the Facility Use Agreement. Any early access to the venue OR late exit from the venue that is outside of the License Term will result in additional staff and rental fees. Caterers MUST participate in a pre-event walk-through with the User and TimesCenter staff at least five business days prior to the event.

Please contact the sales manager or production staff with any questions.

### Approved Caterers

#### Abigail Kirsch

71 West 23rd Street  
Suite 1611  
New York, NY 10010  
Carl Hedin – Director of Sales  
212.696.4076  
chedin@abigailkirsch.com  
www.abigailkirsch.com

#### The Cleaver Co.

Chelsea Market  
75 Ninth Avenue  
New York, NY 10011  
Mary Cleaver – President  
212.741.9174  
cleaver@cleaverco.com  
www.cleaverco.com

#### Great Performances

304 Hudson Street  
New York, NY 10013  
Linda Abbey – VP Director of Sales  
212.337.6069  
Linda.Abbey@greatperformances.com  
www.greatperformances.com

#### Restaurant Associates

620 Eighth Avenue, 15th Floor  
New York, NY 10018  
Zekai Acar – Director of Catering  
646.428.2222  
zacar@restaurantassociates.com  
restaurantassociates.com

#### Scoozi Events NYC

142 West 83rd Street  
New York, NY 10024  
Stella Ballarini – President  
212.799.0080  
scoozinyc@aol.com  
www.scoozievents.com

# The Times Center

## TheStage

TheStage is a 378-seat auditorium with a platform stage 65 feet by 15 feet.

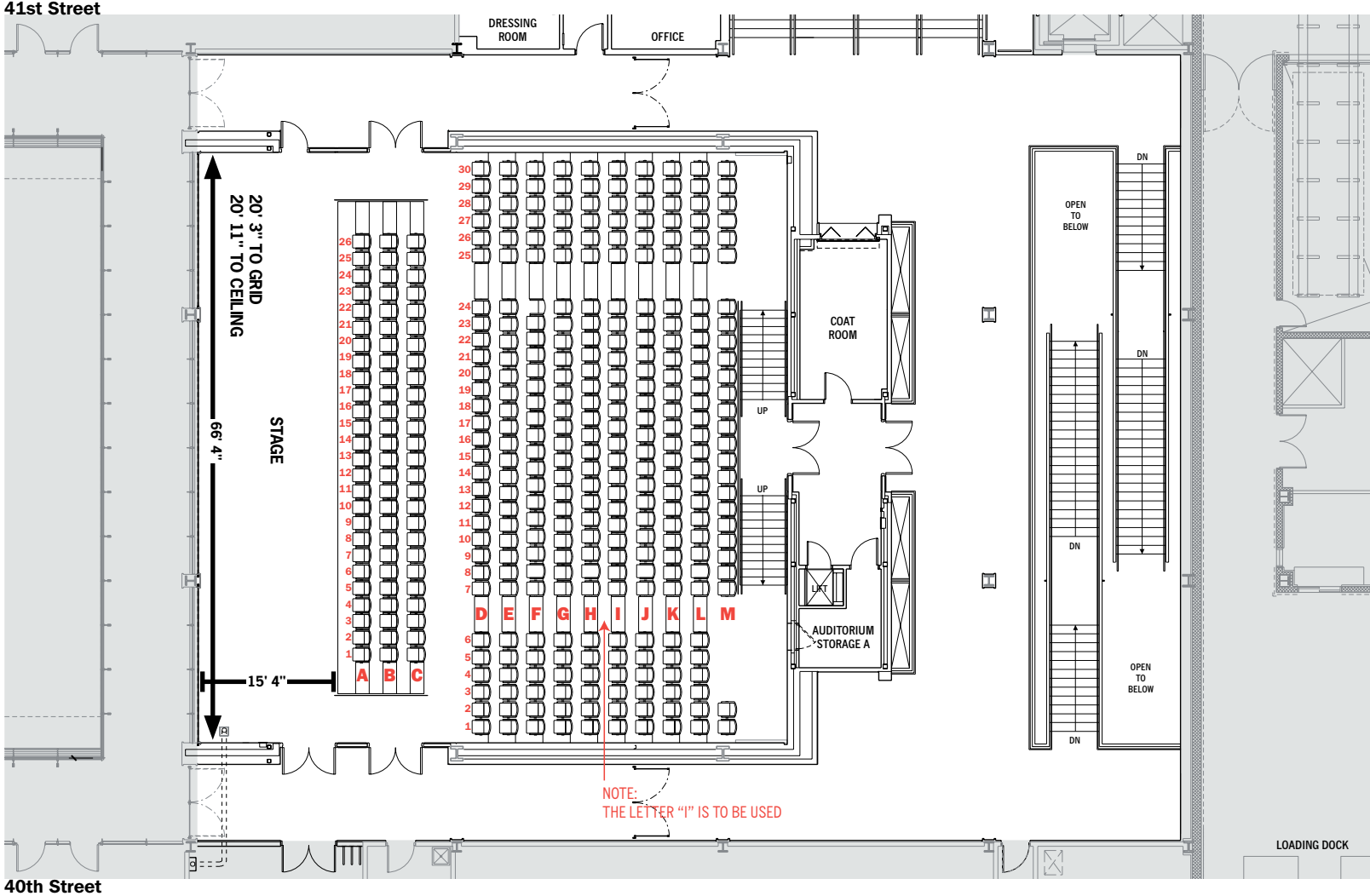
The rear wall of the stage deck has three scenes: glass, revealing the Tower's interior garden; a blackout screen; and a translucent shade system.

TheStage has wireless and wired Internet access and is equipped with a digital projection system as well as theatrical lighting and audio systems.

It is appropriate for lectures, film screenings, workshops, music recitals and concerts, meetings, seminars, educational programs, multimedia presentations, press conferences, product launches and awards programs.



# The Times Center



## STAGE DIMENSIONS

### Seating

378-seat Broadway-style auditorium

### Stage Dimensions

66' 4" wide by 15' 4" deep and 20' 11" high

### Stage Height

2' 1½" above front row

### Wing Space

There is no natural wing space. Any created wing space would be part of the overall 65' width of the stage.

### Grid Height

Stage floor to grid is 20' 3"

### Screen Dimensions

12' 4" high by 24' 9" wide

### Solar Shades/Black Out Curtain

Available — used for televised events and film screenings — for all events

### Stage Floor

Blond walnut floor layered on top of ¾" plywood on sprung 2' x 4' sleepers.

### Crossover

No permanent crossover located on stage. The lobby could be used as a crossover though not conveniently.

### Stage Furniture

**The TimesCenter can provide:**

Eight black armchairs

Three small black side tables (for water)

Twenty black armless musician chairs

Twenty music stands

Steinway D Concert Grand piano with bench (additional cost for tuning)

The TimesCenter has a **very** small inventory of additional tables and chairs. Please contact the Production Manager for rental cost information.

**Stage Deck cannot be screwed into or attached to in any manner. Any taping of cabling must be done only with masking tape; gaff tape is not permitted on any floors throughout the space.**

## TIMESCENTER STAGE: LIGHTING

Lighting System is a repertory plot with front lights, side lights and top lights. Copies of current plot, circuit layout, magic sheet and Lightwrite are available upon request. Special arrangements **MUST** be made with Production Manager for any refocusing or additions to the existing repertory plot. Any requested changes will be performed and restored at the renter's expense and will be done by the house crew in coordination with the renter. At all times equipment will be operated by members of the house crew unless special arrangements are made.

### Dimmers/Power

168	ETC 20-amp sensor dimmers Dimmer per circuit house w/stage-pin connections	400-amp 3-phase disconnect located in storage room with 35' pass through to stage right
21	ETC sensor non-dims with Edison and stage-pin connections Dimmers are run off ETC Net 2	400-amp 3-phase disconnect located in loading dock with no easy path to lobby or theater
20	20-amp breakered circuits with L5-20 connections (5 — L5-20 to Edison adapters available)	200-amp 3-phase disconnect located in kitchen
1	20-amp breakered circuit around stage with multiple Edison connections	400-amp PD with 36 20-amp circuits (24 Edison circuits and 2 socapex)
	ETC Net 2 DMX (2 universes) output nodes located throughout venue	6 20-amp breakered circuits scattered throughout lobby
		No 208V power available except through 400-amp disconnects

## TIMESCENTER STAGE: LIGHTING (cont.)

### Instrument Inventory

- 2 14° ETC Source 4 Ellipsoidals
- 15 19° ETC Source 4 Ellipsoidals
- 21 26° ETC Source 4 Ellipsoidals
- 28 36° ETC Source 4 Ellipsoidals
- 6 50° ETC Source 4 Ellipsoidals
- 12 25-50° ETC Source 4 Ellipsoidals
- 14 650w 6" Arri Fresnels
- 49 ETC Source 4 Pars
- 2 10° ETC Source 4 Lens Tube
- 4 14° ETC Source 4 Lens Tubes
- 4 19° ETC Source 4 Lens Tubes
- 5 26° ETC Source 4 Lens Tubes
- 8 36° ETC Source 4 Lens Tubes
- 5 50° ETC Source 4 Lens Tubes

NOTE: Lens kits with VN5P-XWFL for all ETC Source 4 Pars available

### Control Board

ETC Ion 1024 console with 2x20 fader wing, synced primary and backup

Expression faceplate with 6 encoders

Board and processor located in control booth at rear of house

### Notes:

Dimmers are not located in theater. Any outside console MUST be ETC Net compatible in order to control house dimmers. House and stage lights can all be controlled via the ETC Emphasis console or via the AMX control system.

Lights in courtyard area are controlled via Lutron panel located in control booth. No additional units, color or theatrical effects may be added to courtyard lighting.

### Color Inventory

A small amount of color is available. Please contact Production Manager with specific color needs.

### Miscellaneous

No easy cable access from stage to grid.

No easy cable access from booth to grid or stage.

The TimesCenter owns one self-driving genie, one 24' extension ladder and one "Little Giant" ladder.

Pipes 0, 1, 2 and 3 are accessible via any genie with an extendable bucket.

Pipes 4, 5 and 6 are accessible only by extension ladder or "Little Giant" ladder.

TimesCenter has some spare stage-pin and spare edison cable. Please coordinate any potential cable needs with Production Manager.

## TIMESCENTER STAGE: AUDIO SPECIFICATIONS

The audio system is in a repertory plot. Special arrangements must be made with the Production Manager for any adjustments or additions to the existing plot. All necessary and requested adjustments will be performed and restored at the renter's sole expense and all work will be done by the TimesCenter's house technical crew. At all times all equipment will be operated by members of the house crew unless advance arrangements are made with the Production Manager.

### Sound Inventory

#### Reinforcement System

- 1x Midas Verona 400, 40-Channel Mixing Console
- 2x d&b Q7 Passive Compact Array Loudspeaker (75x40) Left and Right
- 1x d&b Q10 Passive Compact Array Loudspeaker (110x40) Center
- 2x d&b Q-Sub Passive Compact Subwoofer
- 4x d&b E8 Compact 2-Way Loudspeaker (90x50) Surrounds
- 3x d&b D6 Stereo Amplifier, Digital Signal Processor
- 2x QSC CX404, 4-Channel Amplifier
- 2x JBL Control 25 Monitor Speakers (*fixed at mix position*)
- 4x EV 28LPM, Monitor Wedge (4 Monitor Mixes)

#### Outboard Gear

- 2x Klark Teknik DN360, 2-Channel Graphic EQ
- 2x DBX 166XL, 2-Channel Compressor
- 1x DBX 1046, 4-Channel Compressor
- 1x Yamaha SPX2000, Multi-Effect Processor
- 1x Dugan E1 Automixer
- 1x Dolby CP750 (see **Screening Room** for details)
- 1x Marantz PMD570, Solid State Recorder (MP3 archival recording available for every event)
- 1x Stanton C.502 CD Player

#### Send/Returns

- 20x channels can be received from TheStage
- 4x channels can be sent to TheStage
- 6x Floor pockets throughout the auditorium that can send 2 channels each
- There are 4x audio channels tied between TheStage and TheHall to simulcast events, link ClearCom and for other required audio sends and returns. Audio can also be sent from TheStage to speakers in the Lobby and Gallery for announcements and music and to the Green Room to hear the program.

## TIMESCENTER STAGE: AUDIO SPECIFICATIONS (cont.)

**Please note:** Wired microphones and most miscellaneous audio equipment detailed here can be used in both TheStage and in TheHall, though no piece of equipment can be used in both rooms simultaneously. Priority use of any technical package or piece of equipment will be determined by contracted date for use of the venue.

### Microphones

#### Wired Microphones

- 6x Shure SM58
- 6x Shure SM87
- 2x DPA 4015
- 8x Sennheiser ME35 (chair/table mic)
- 4x Sennheiser ME36 (lectern mic)
- 9x MZH 3015 Gooseneck (For use with either ME35 or ME36)

#### Wireless Microphones (TheStage use only)

- 8x Shure Lavaliers
  - 4x Shure UR4D J5 Band Dual Wireless Microphone Receiver
  - 8x Shure UR1 Body Pack
  - 8x Sennheiser MKE102 Omni Lavalier fitted for Shure UR1
  - 2x Countryman Isomax E6 Headset Microphone

- 8x Shure Handhelds
  - Shure ULXP4 Receiver
  - Shure Wireless SM58
  - (4 of the 8 are Beta SM58)

#### Miscellaneous Audio Equipment

- 2x QSC HPR 100i; Powered Speakers
- 6x Whirlwind EDB-1 Direct Box
- 2x Horizon LTI Laptop Audio Interface
- 2x Fostex 6301B Monitors (*in fixed positions in the booth*)
- 8x Tripod Mic stands (with or without a boom extension)
- 1x Round-base mic stand
- 8x Small table mic base
- 6x Small mic clamp
- Various adapters and turnarounds

Note: If the client intends to use Lavalier microphones, the speaker must wear appropriate clothing to adequately clip the microphone within range of their mouth and to carry the body pack.

#### Intercom

- ClearCom MS 232 2 Channel Main Station
- 6x RS601 Belt packs, in fixed positions for Audio, Video, Lighting, Graphics Operation and Stage Management plus 1 spare. For additional wired or wireless intercom needs, contact Production Manager for rental options & pricing.

#### Specific Frequencies (MHz)

Note: If the client intends to bring in any additional wireless equipment (wireless microphones, wireless com, wireless camera feed devices, etc.) they must avoid all of the radio frequencies in use for the audio equipment at The TimesCenter.

#### TheStage Lavaliers

##### J5 Band

596.350 - 601.475

#### TheHall Lavaliers

##### L3 Band

639.100 - 645.825  
694.400 - 697.875

#### Handheld

##### M1 Band

663.025 - 676.525

#### House Coms

##### A2 & B4 Bands

521.800 - 523.300  
550.400 - 552.600  
648.000 - 644.300  
677.600 - 684.800

## TIMESCENTER STAGE: VIDEO AND TELEVISION

**The Video System is in a static repertory plot. Special arrangements must be made with the Production Manager for any refocusing or additions to the existing repertory plot. Any requested changes will be performed and restored at the renter's sole expense and will be done by house crew. At all times equipment will be operated by members of the house crew unless special arrangements are made.**

### Projectors

- (2) Barco RLM R6+  
6,000 lumens  
TLD Zoom (2.8-5.0) : 1 lens

### Screen

24' x 12' motorized and retractable into the ceiling. (2:1)

### Switcher

Barco Screen Pro 2 HD w/EOC

### Internet/Telephone

Wireless Internet available throughout

All hard line Internet and phone needs must be coordinated through the Production Manager no less than two weeks prior to the event. This includes lines for Webcasting and analog lines for phone conferences, fax machines and credit card machines. For Internet lines, please specify if a static IP is needed

### Playback

- 1x Sony J-30 Digital Betacam player
- 2x Pioneer DVD-V8000 DVD players
- 1x Pioneer BDP-V600 Blu-Ray player
- Time Warner HD Cable
- Multiple inputs in booth for connecting other playback devices (tape decks, computers, etc.)
- 3 inputs/outputs located in floor pockets SR/SL/CTR on stage (can be used for confidence monitors, computer on lectern, etc.)

**ALL COMPUTERS USED FOR CLIENT PRESENTATIONS, ETC., MUST BE PROVIDED BY THE CLIENT**

### Miscellaneous

A robotic camera is permanently mounted in the control booth (mainly used for archival taping and backstage monitoring)

- 1x Clock/countdown timer
- 2x Perfectcue systems
- 1x Barco DCS200 Switcher

### Control Locations

Patch bay and playback via DVD and DigiBeta located in control booth at rear of the house. If a computer is desired for digital playback, it must be provided by the renter or arrangements must be made for rental and loading of media. There is a video tie-in station located in the 40th Street loading dock. Use of this area must be coordinated with the building through the Production Manager. The Booth Patch Bay provides BNC and Triax connections to panels located in TheStage, TheHall and the 40th Street loading dock.

# The TimesCenter

## TIMESCENTER STAGE: SCREENING ROOM\*

The venue has recently added a state-of-the-art screening room technical package featuring digital projection, a digital cinema server, digital surround sound processor and a 14'x33' scalable, perforated screen. Along with our street-level red carpet arrival area and Gallery and Hall areas for receptions and/or seated dinners, The TimesCenter is suited for a wide variety of film and television events all under one roof.

### Projection and Digital Server

Christie 2220 Digital Video Projector  
Christie 1.4-2.2 Lens  
Dolby DSS200 Cinema Server  
Barco DCS200 Switcher

### Playback Formats

Beta SP (NTSC/PAL)  
DVD and Blu-ray  
DCP, HDCam, laptop, or other formats to be rented/provided by client.

### Screen

Dalite 14'x33' Audio Vision Fast Fold Screen and Dress Kit  
Acoustically transparent masking panels for 1.85 to 2.39 ratio conversion

### Audio

- 1 Dolby CP750 Cinema Processor
- 2 d&b Q7 Passive Compact Array Loudspeakers (L&R)
- 1 d&b Q10 Passive Company Array Loudspeaker (C)
- 4 d&b E8 Compact 2-Way Loudspeakers (Surrounds)
- 2 d&b Q-Sub Passive Compact Subwoofers



The audio system for screening films at The TimesCenter is flexible in that it can be configured in a variety of ways depending on the scope and nature of the event. For a screening with a lecture, the main L/C/R speakers and subs can be placed on the deck behind our perforated screen. In this configuration, any microphones required on stage will send solely to the surround speakers. Alternatively, if the screening event includes a musical performance, the speakers can remain flown in the grid to accommodate the audio needs of both the performance and the film.

\*Use of screening room equipment subject to additional costs.

# TheTimesCenter

## TheHall

TheHall is located directly below TheStage. The 5,000 square feet can accommodate 350 for sit-down banquets and up to 500 for standing receptions.

TheHall is appropriate for receptions, banquets, lectures, workshops, meetings and small trade shows.

Please refer to Catering Policy and Approved Caterers list or contact Production Coordinator for more information about catering events at The TimesCenter.



## HALL DIMENSIONS

### Dimensions

74' 3" long by 66' 9" wide  
Roughly 5,000 sq. ft.

Outer ceiling 12' 10"

Inner ceiling 11' 11"

### Walls & Floor

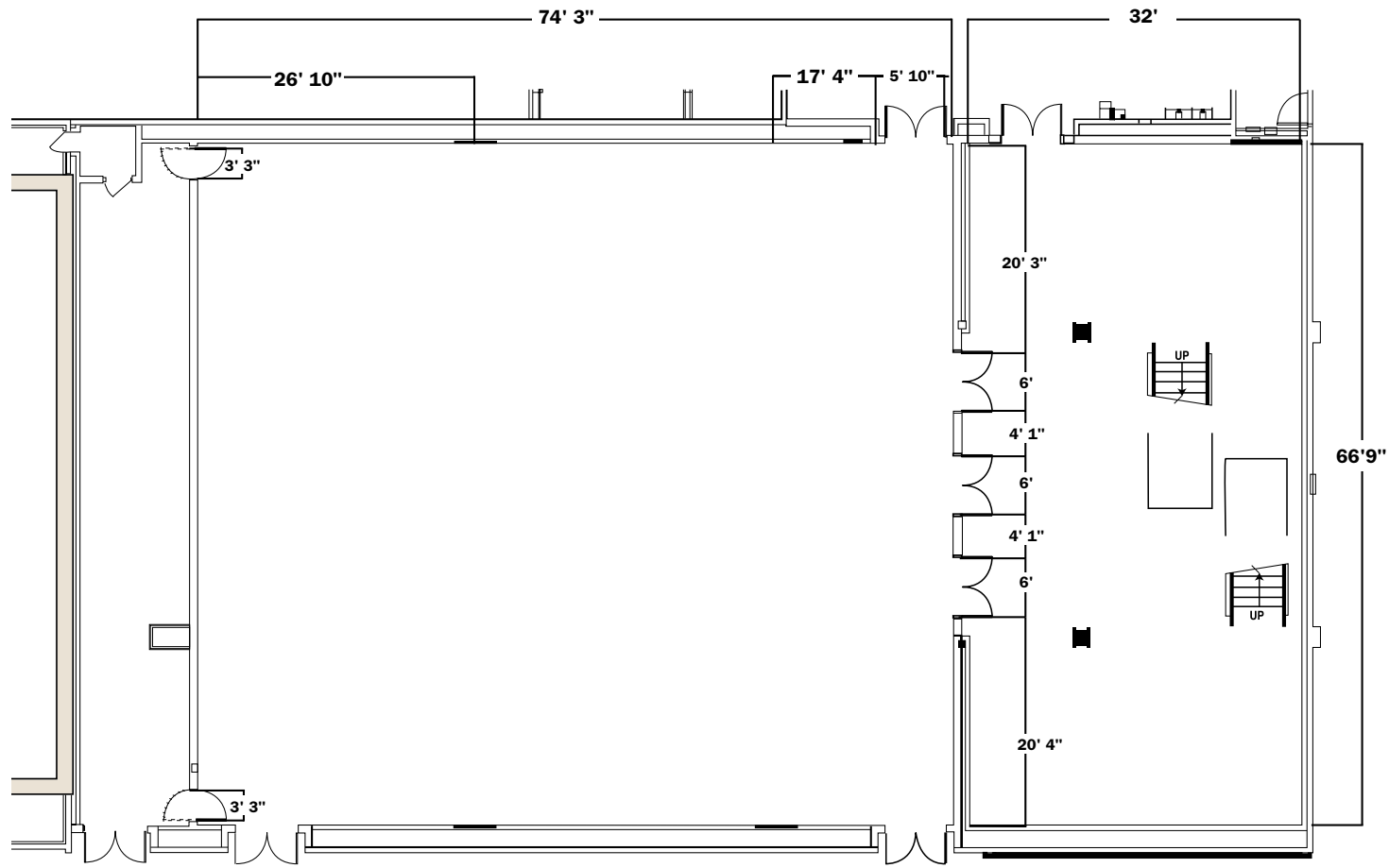
Room has gray wall-to-wall carpet and white walls

### Entrance

TheHall has three sets of wooden double-doors that lead out to the lower lobby

### Note

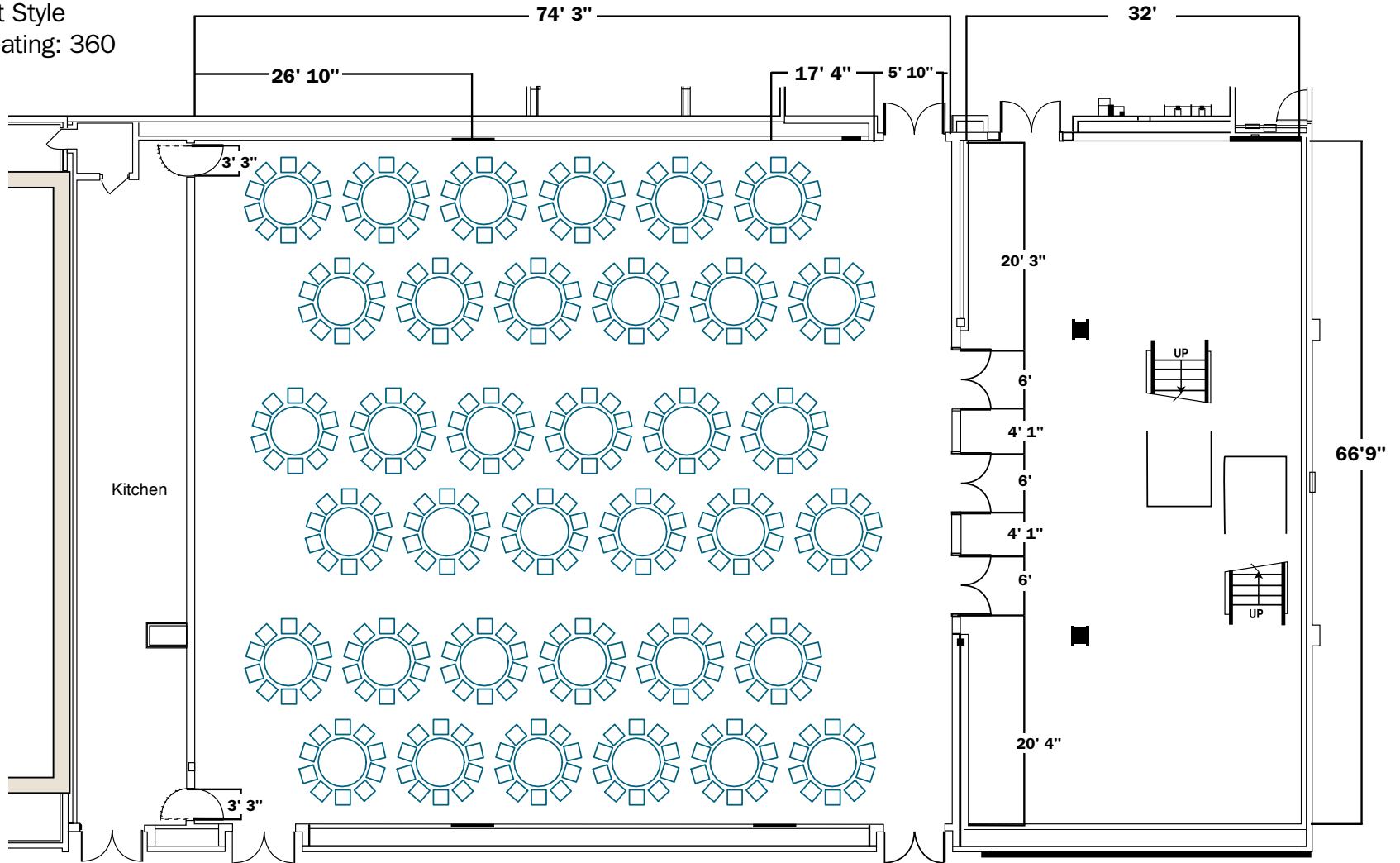
The venue strictly prohibits hanging or taping anything to the walls of the space



# The Times Center

## HALL FLOOR PLAN: SEATED DINNER

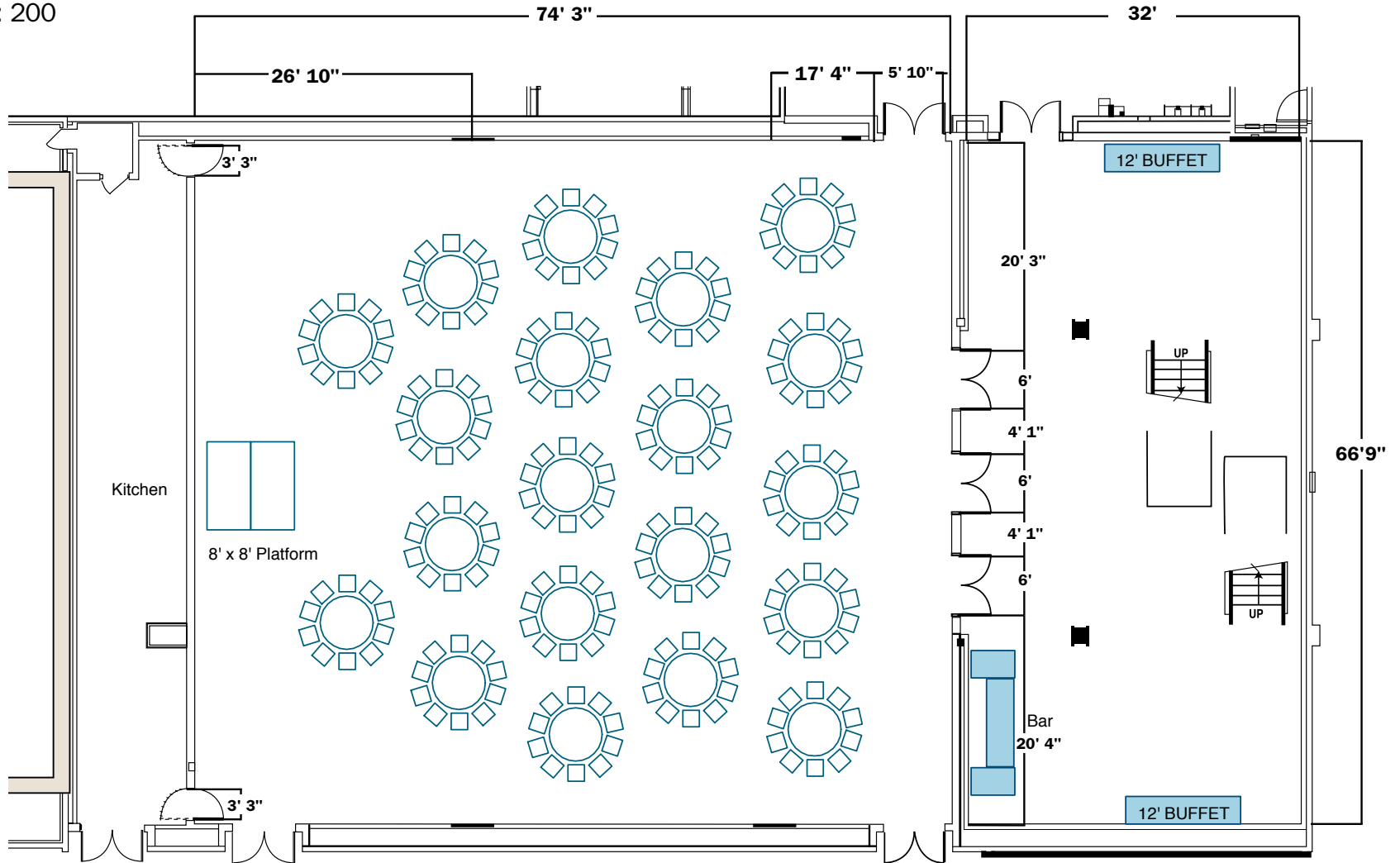
Banquet Style  
Total Seating: 360



# The Times Center

## HALL FLOOR PLAN: SEATED DINNER WITH STAGE

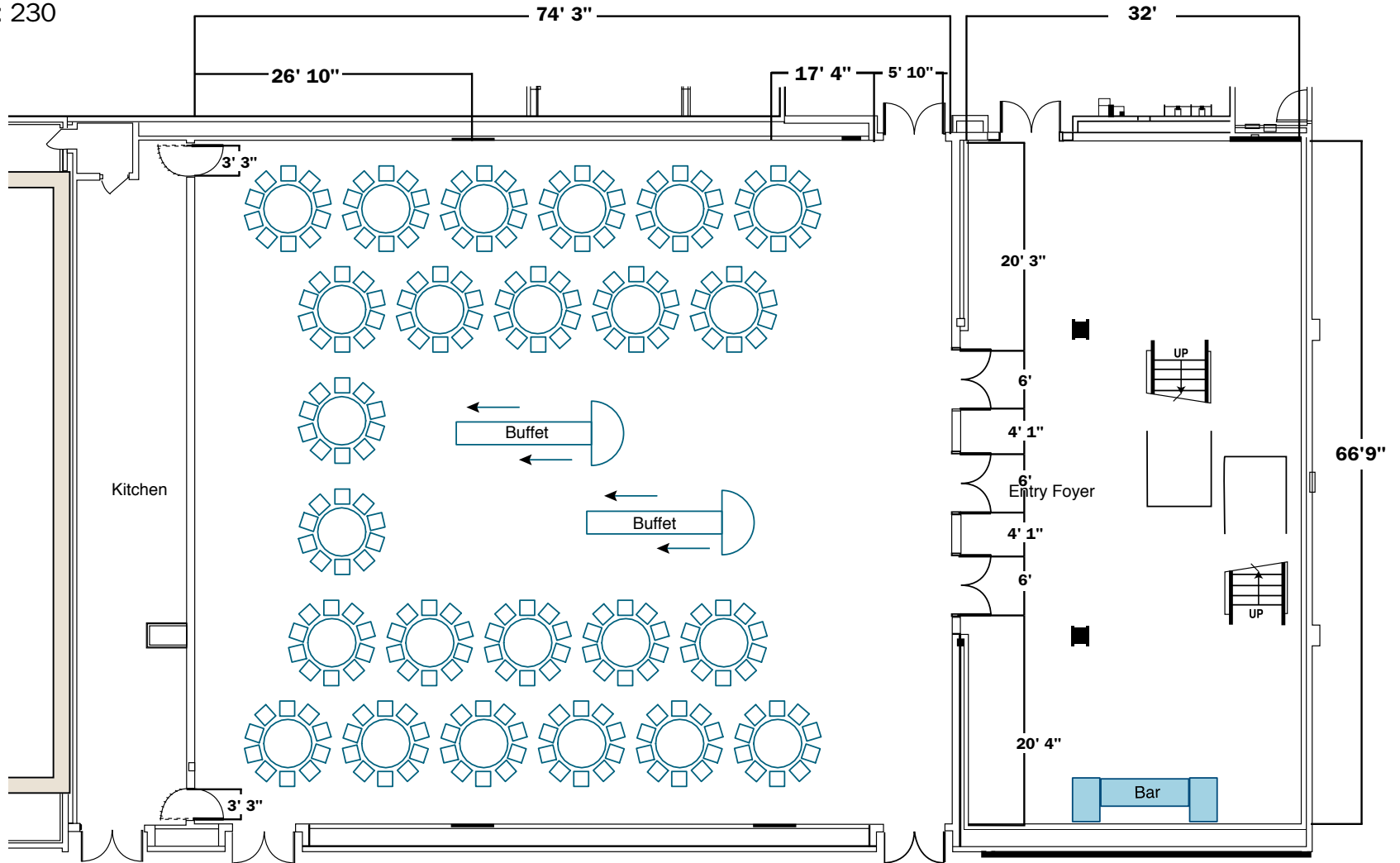
Seating: 200



# The Times Center

## HALL FLOOR PLAN: SEATED DINNER WITH CENTER BUFFETS

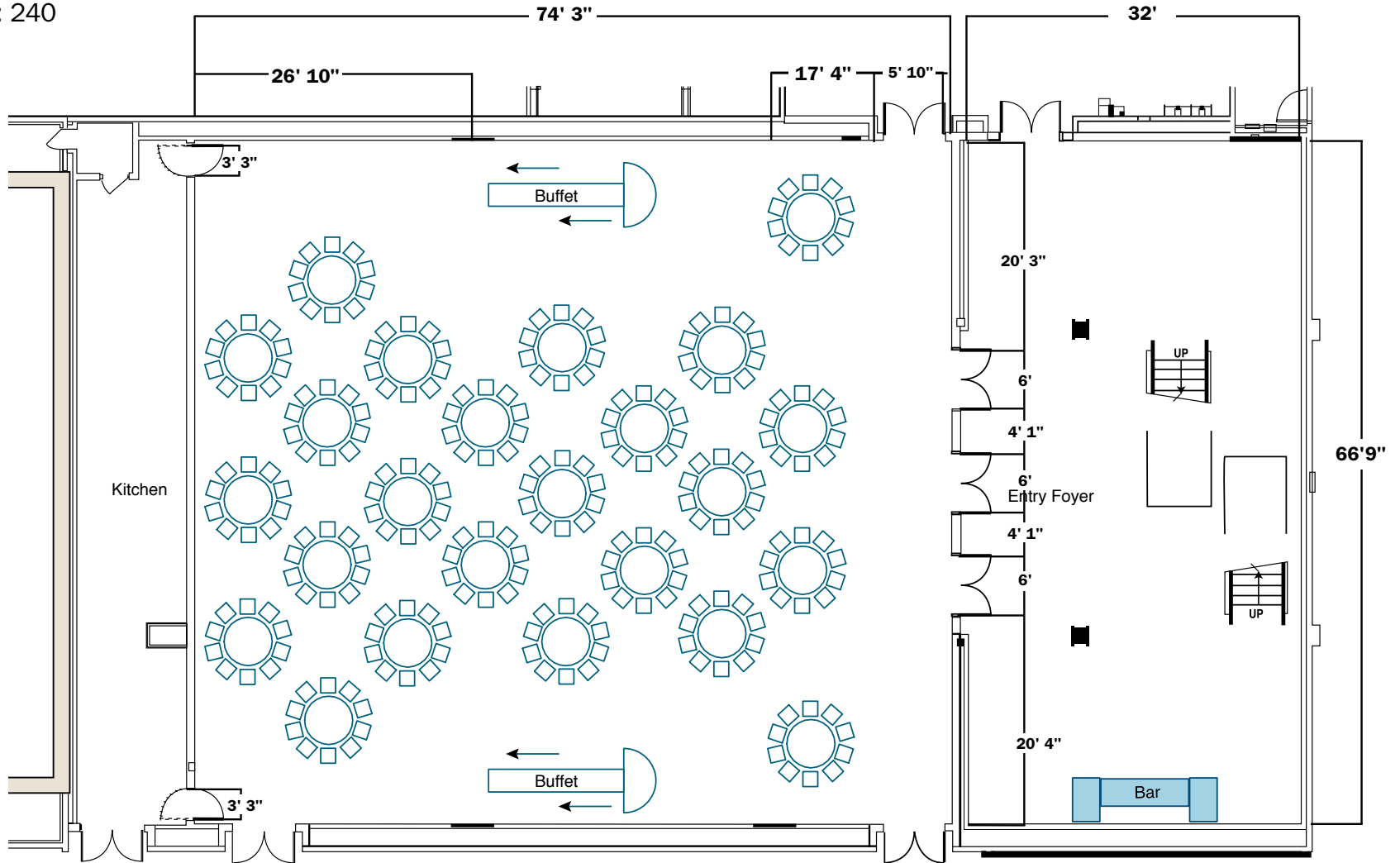
Seating: 230



# The Times Center

## HALL FLOOR PLAN: SEATED DINNER WITH SIDE BUFFETS

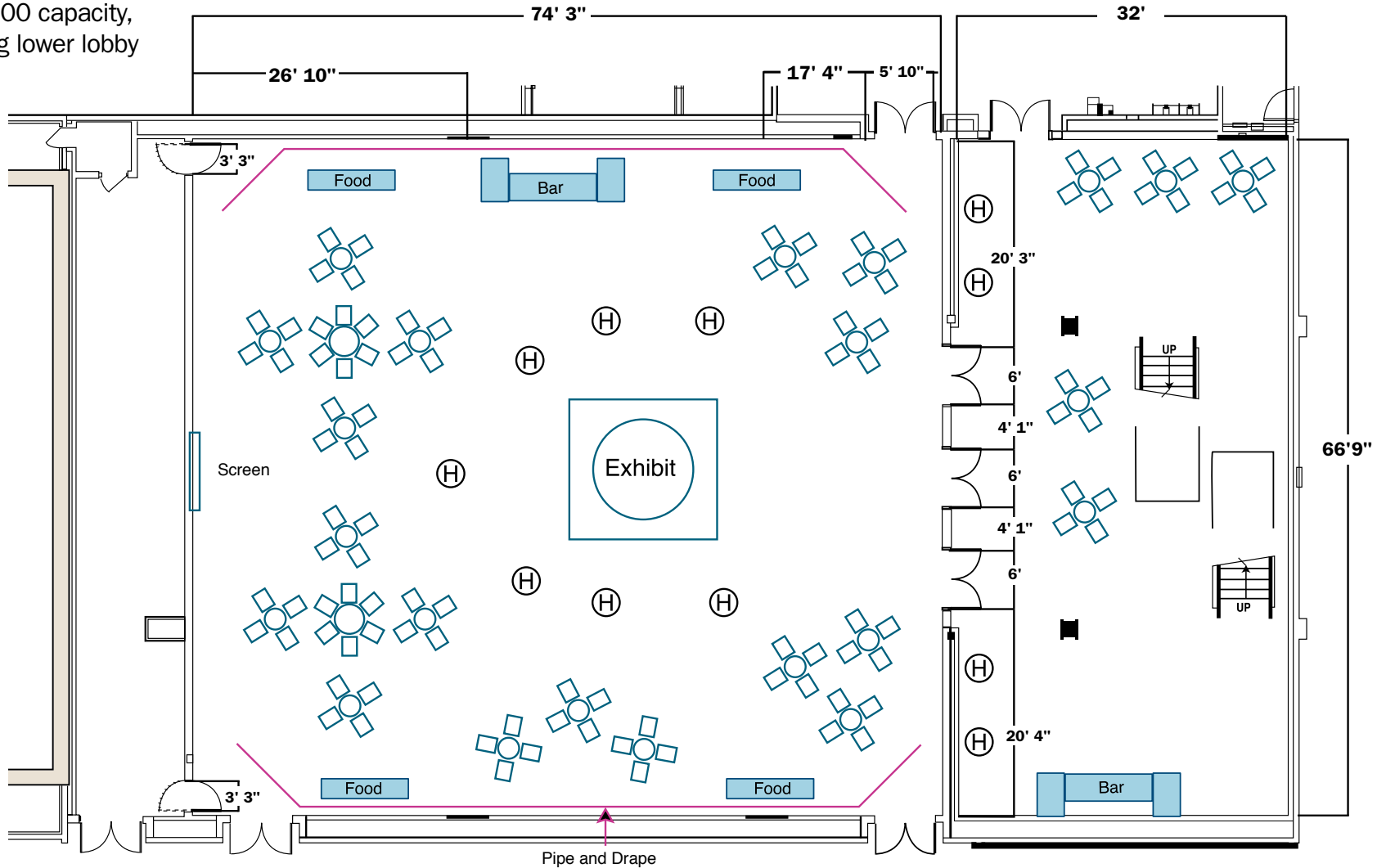
Seating: 240



# The Times Center

## HALL FLOOR PLAN: COCKTAIL RECEPTION

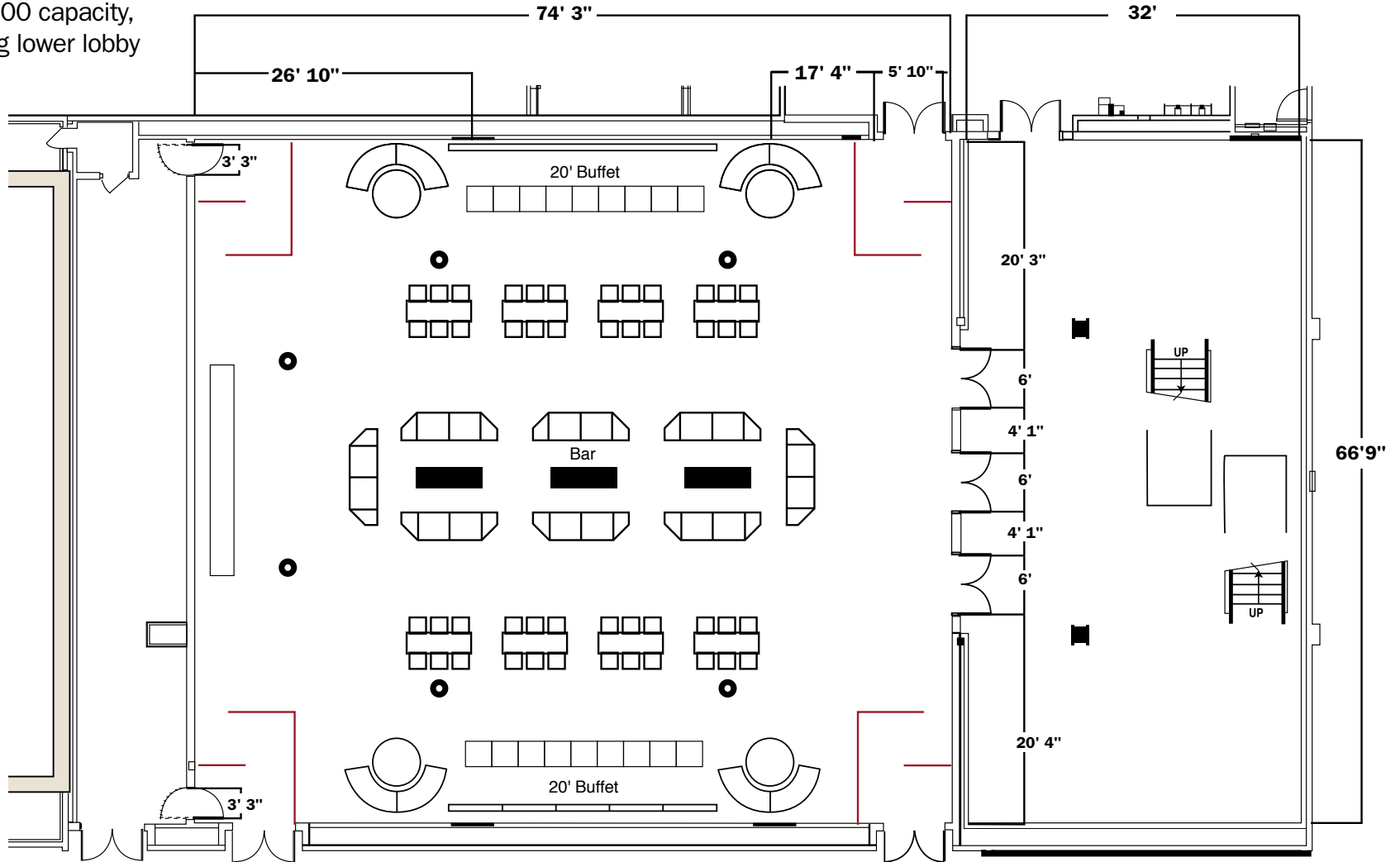
350 – 400 capacity,  
including lower lobby



# The Times Center

## HALL FLOOR PLAN: COCKTAIL RECEPTION WITH CENTER BUFFETS

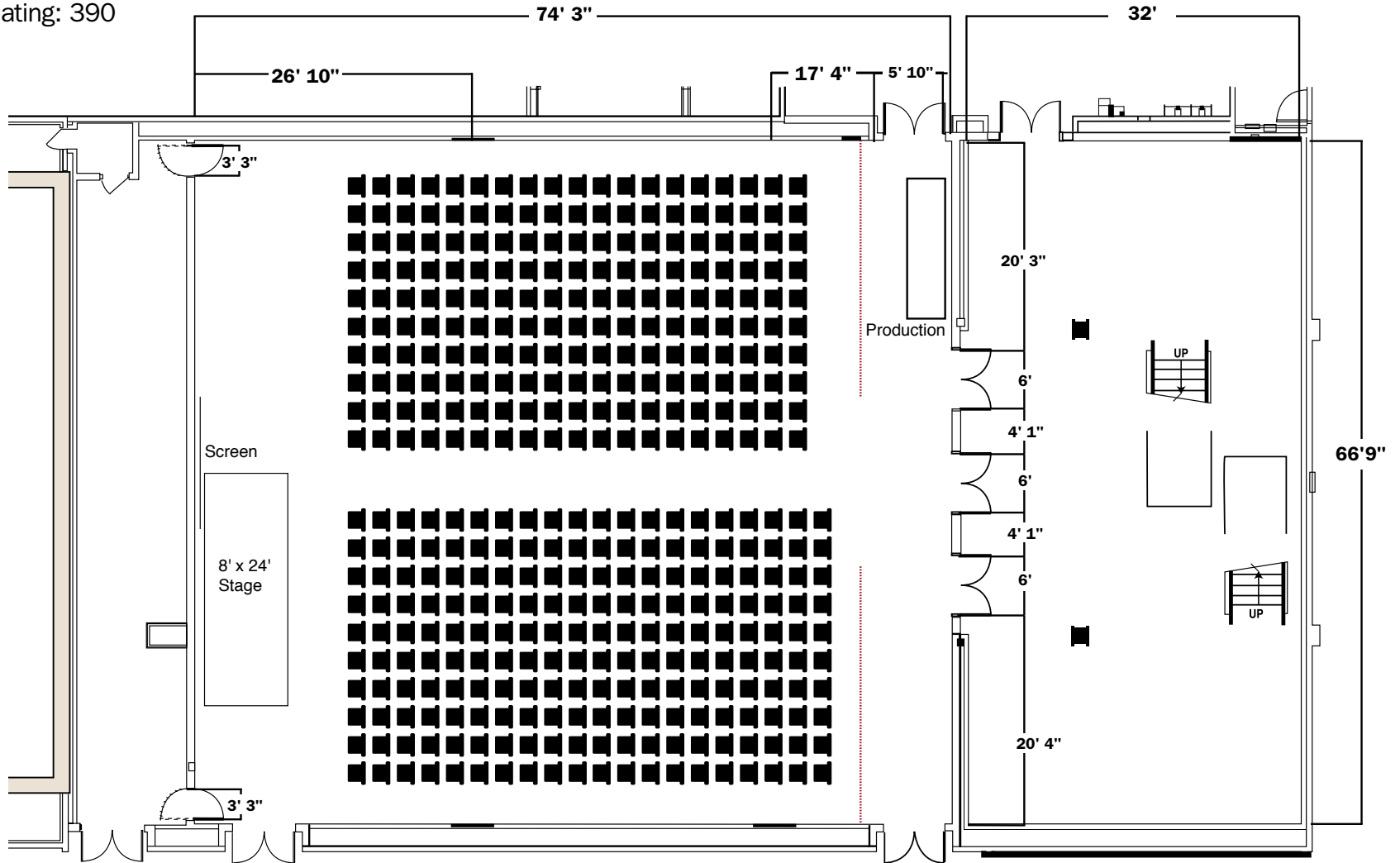
350 – 400 capacity,  
including lower lobby



# The Times Center

## HALL FLOOR PLAN: THEATER STYLE SEATING

Total Seating: 390



## TIMESCENTER HALL: AUDIO SPECIFICATIONS

**Please note:** Wired microphones and most miscellaneous audio equipment detailed here can be used in both TheStage and in TheHall, though no piece of equipment can be used in both rooms simultaneously. Priority use of any technical package or piece of equipment will be determined by contracted date for use of the venue.

### Basic Audio Package

Ideal for technically undemanding events such as simple presentations, speeches during meals or receptions for at most 4x wired microphones with support for at most 2x playback sources (i.e., iPod, CD, DVD, Laptop, etc.).

- 1x Portable Rack Unit
- 1x Mackie CFX12
- 4x Wired Microphones (any from TheStage inventory)
- 1x Denon DN-T625 CD Player

Basic sound reinforcement for TheHall is provided by an elegant Ceiling Speaker System seamlessly integrated in the ceiling that is capable of receiving audio from TheStage for simulcasts, cocktail receptions and brief housekeeping announcements:

- 2x QSC CX404, 4-Channel Amplifier
- 1x QSC CX302, 2-Channel Amplifier
- 30x Meyer MM4 speakers (mounted in the ceiling)

### Comprehensive Audio Package\*

Suited for a wide range of applications, this significantly larger system featuring a 32 channel digital console can accommodate all types of technically involved events including high profile conferences and elaborate musical performances. This package can be tied into the ceiling system and has the option of adding 2x 12" EAW speakers to optimize audio for live music and playback.

- 1x Portable Rack Unit
- 1x Yamaha LS9-32 Digital Mixing Console (on board MP3 archival recording available for every event)
- 8x Shure Lavaliers
  - 4x Shure UR4D L3 Band Dual Wireless Microphone Receiver
  - 8x Shure UR1 Body Pack
  - 8x Sennheiser MKE104 Cardioid Lavalier fitted for Shure UR1
- 2x Shure Handhelds (from TheStage inventory)
  - 2x Shure ULXP4 Receiver
  - 2x Shure Wireless SM58

- 1x Dugan E1 Automixer
- 1x Stanton C.501 Dual Deck CD Player
- 1x QSC CX302, 2-Channel Amplifier

Sound reinforcement for this package includes the ceiling speaker system described above, featuring:

- 2x QSC CX404, 4-Channel Amplifier
- 1x QSC CX302, 2-Channel Amplifier
- 30x Meyer MM4 speakers (mounted in the ceiling)
- 2x EAW JFX100i (optional)



*\*Use of Comprehensive Audio Package subject to additional costs.*

## TIMESCENTER HALL: LIGHTING & VIDEO SPECIFICATIONS

### Video and Television

#### Projector

- Sony VPL-FX52
- 6,000 Lumens
- Retracts into the ceiling on a motorized lift

#### Screens

- 1 @ 10' x 7.5' motorized and retractable into the ceiling
- 4 @ Sony 40" LCD displays
- Permanently mounted to the walls
- HD capable up to 1080i

#### Playback

- 2 @ Pioneer BDP 320 Blu-Ray players
- All other playback devices must be provided by the client

#### Miscellaneous

- Events on TheStage can be simulcast in TheHall using the in-house robotic camera or another camera of the client's choosing. There is the choice of either the camera feed or the projector feed
- TheHall screens can be used all at once or individually. If used individually, multiple playback devices are required

- TheStage, TheHall and loading dock are equipped with BNC and Triax connections which terminate at a patch bay in TheStage control booth
- The TimesCenter does not provide furniture for TheHall. Please contact one of our preferred caterers or the Production Manager for rental information

#### Lighting Package\*

In addition to the basic architectural lighting in the room, TheHall is equipped with 12 independent, track lighting circuits located throughout the room's floated ceiling. This track system offers lighting support for theater-style and banquet events featuring a dais and/or stage at the west end of the room as well as for a wide variety of performances, product displays, parties and other events with basic theatrical lighting needs.

The room's 12 circuits can either be set to a pre-determined level or controlled by one of TheHall's two available light boards, including a Smart Fade 24/48 (with 2-scene preset) or an Expression 3, positioned in the northeast corner of TheHall. The circuits ONLY use in-house supplied & installed lighting units, including 12x Juno T4 Halogen floods and 25x Con-Tech MR16 Halogen spots, all of which are

dimnable and include focusable barn doors. These units may not be gelled for color.

Please contact TimesCenter Production Manager for more details and to discuss the additional cost and labor associated with the use of this system. Please note that advance notification is required for the use of this lighting system as it is not in a repertory plot.



*\*Use of Track Lighting Package subject to additional costs.*

# TheTimesCenter

## TheGallery

Located just off the main TimesCenter lobby and entrance is TheGallery, an ideal addition to a rental for post/pre-event receptions and exhibits.

TheGallery has one floor-to-ceiling glass wall that looks onto 41st Street.

Along with the rest of The TimesCenter, TheGallery has wireless Internet; however, partition walls, screens, tables, chairs and furniture must be rented separately.

**Dimensions:** 27'1/4" x 35'113/4" (see floor plan on next page)  
14'10" floor to ceiling  
10'7" floor to pendant lamps (cannot be raised/ lowered)





## BACK-OFF-HOUSE SPECIFICATIONS

### Loading Dock

Loading dock is located on West 40th Street between 7th and 8th Avenues; shipments to the loading dock should be addressed to:

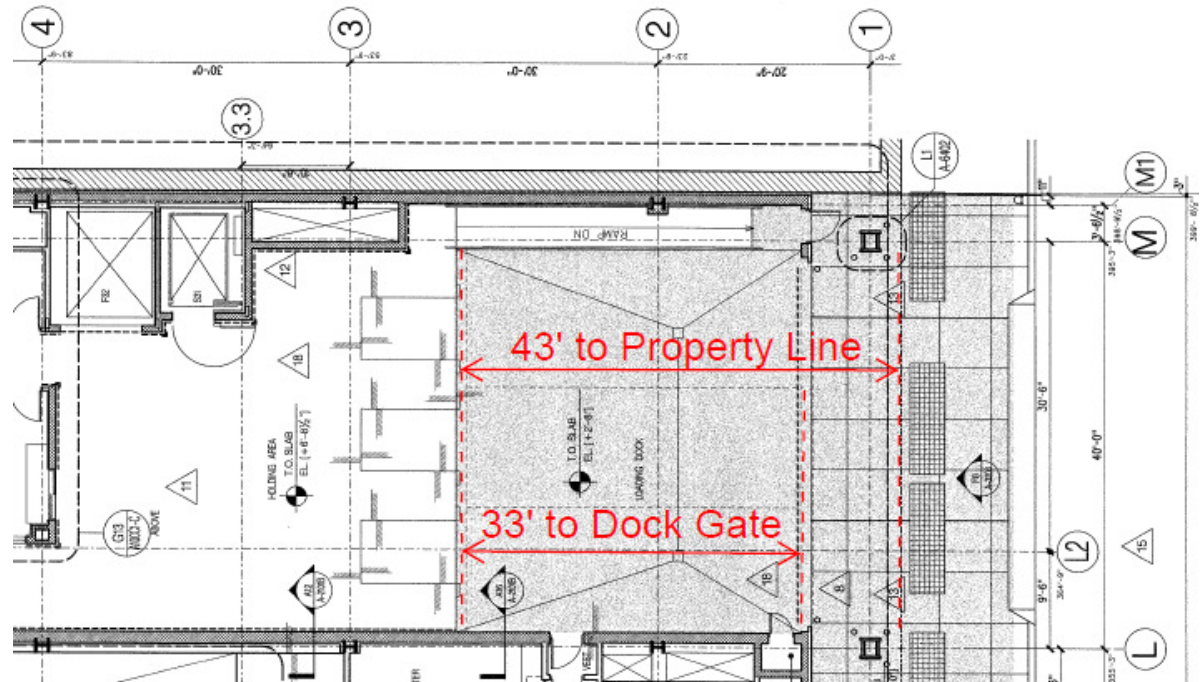
TheTimesCenter  
The New York Times  
620 Eighth Avenue  
New York, NY 10018

All deliveries must be coordinated through the Production Manager no less than one week prior to the event. **PLEASE NOTE:** After-hours loading dock access fees may be charged to client's final invoice.

The TimesCenter will specify which loading dock should be used and approve all delivery times.

### Loading Dock Dimensions and Capacity

- The loading dock is equipped with three (3) bays, each with dock leveler.
- **Maximum** vehicle height is **13'6"**.



- Maximum truck length is 33' to dock gate, 43' to property line. **43'** is the maximum vehicle length.
- Trucks are not permitted to block the sidewalk; they must not extend beyond the property line.
- All trucks which exceed 33' in length must be scheduled in advance.

## BACK-OF-HOUSE SPECIFICATIONS (cont.)

### Shipping

The TimesCenter is not responsible for items shipped/mailed to the venue in advance of a User's License Term. All event materials should be hand delivered to the venue within the User's rental timeframe. User is also responsible for the packaging and return shipment of all event materials. Any materials left on-site after the end of the User's License Term will be disposed of as trash.



## BACK-OF-HOUSE SPECIFICATIONS (cont.)

### Freight Access to Stage and Main Lobby

Accessible via passenger elevator in lobby measuring:

**Door:** 3' 3" wide x 7' 8" tall

**Inside:** 5' 10" wide x 8' 5" tall x 5' 6" deep

### Freight Access to Hall and Lower Lobby (pictured)

Accessible via freight elevator on loading dock measuring:

**Door:** 7' 11" wide x 10' tall

**Inside Dimensions:** 7' 9" wide x 11' 6" tall x 9' 8" deep

**WARNING: The maximum dimension of all items going from the freight elevator to TheHall is:**

**MAX:** 6' 8½" wide x 7' 1" tall

This is due to an air duct at the top of the ramp between the elevator and the entrance door to The TimesCenter Hall (see next page).



Freight and Service elevators on TimesCenter Hall level.

## BACK-OF-HOUSE SPECIFICATIONS (cont.)

### Hallway From Freight Elevator to The TimesCenter Hall

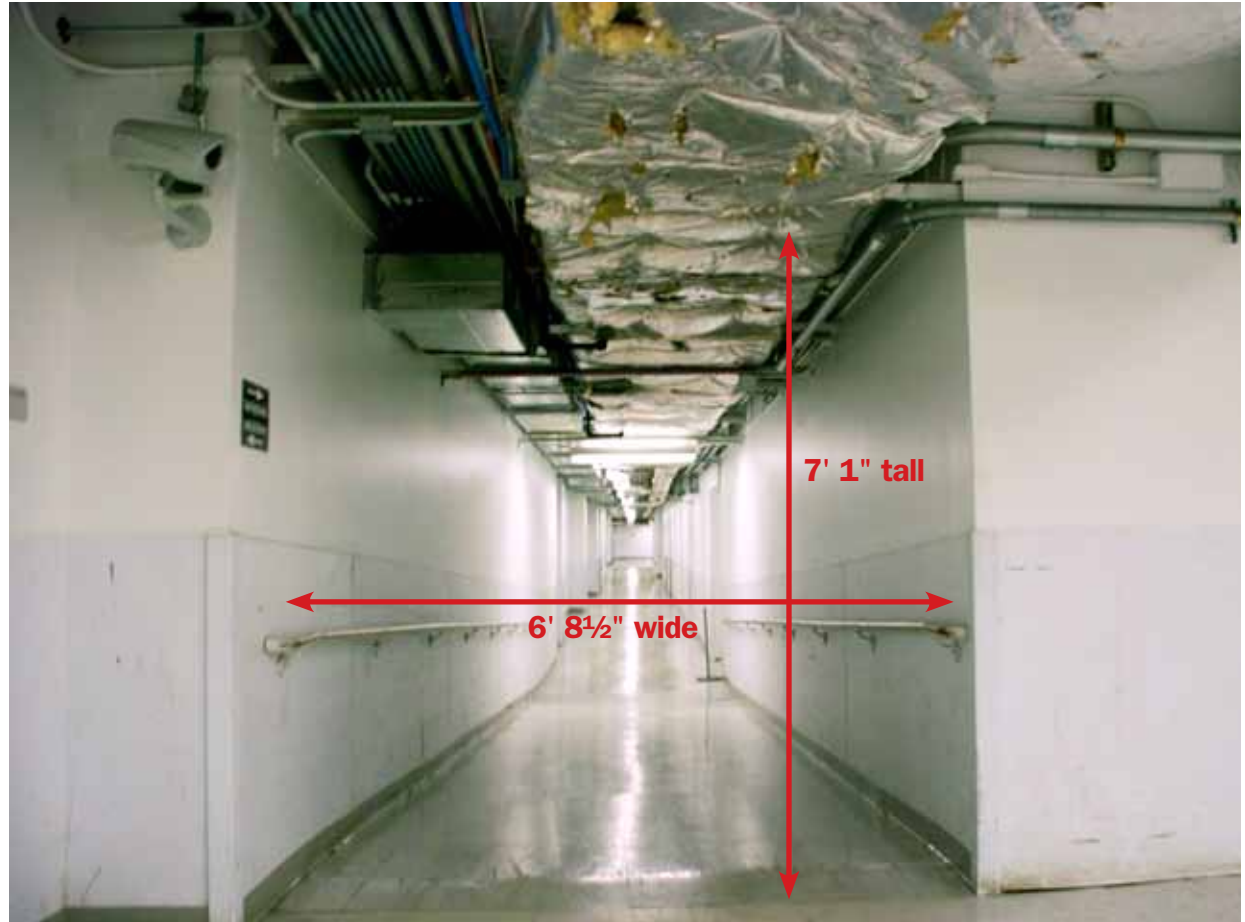
Maximum height and width of the hallway from Freight Elevator to The TimesCenter Hall is:

**MAX:** 6' 8½" wide x  
7' 1" tall

Doorways into The TimesCenter Hall from the service hallway are:

**MAX:** 5' 1" wide x  
8' tall

This is the opening size with doors open between the push bars.



Hallway down to TimesCenter Hall showing maximum width and height due to air duct.

## BACK-OF-HOUSE SPECIFICATIONS (cont.)

### Service Kitchen

The TimesCenter service kitchen includes the following equipment:

- 1x Manitowac ice maker with large capacity Follet LSG700 ice storage bin
- 1x Fetco CBS-52H dual brew coffee maker
- 2x Vulcan VC44ED series electric convection warming ovens
- 2x double sink basins and separate hand-wash sink and stainless countertop work areas

NOTE: The TimesCenter kitchen has NO serving pieces, glassware, flatware or other catering utensils. Please contact a caterer from The TimesCenter's approved list or the Production Manager to arrange for rental of any necessary equipment for food service.



## BACK-OFF-HOUSE SPECIFICATIONS (cont.)

### Main Power Disconnects

#### 41st Street Loading Dock

400-amp 3-phase disconnect

GND and neutral are reversed



## BACK-OF-HOUSE SPECIFICATIONS (cont.)

### Main Power Disconnects

Auditorium Storage B closet  
(stage-level hallway)

400-amp 3-phase disconnect

GND and neutral are reversed



## BACK-OF-HOUSE SPECIFICATIONS (cont.)

### Main Power Disconnects

#### Kitchen Area Hallway

200-amp 3-phase disconnect

GND and neutral are not reversed



## **BACK-OF-HOUSE SPECIFICATIONS** (cont.)

### **Wall/Floor Outlet Power Distribution**

#### **The TimesCenter Hall**

Wall Outlets: Each wall has one 20-amp circuit with multiple outlets

Floor Pockets: 7 separate 20-amp circuits located throughout the floor

#### **The TimesCenter Hall Lobby**

There is only one 20-amp circuit shared by all three wall outlets

#### **Kitchen Area**

Seven 20-amp circuits located around the Distro panel

These will also be used by catering

#### **Main Lobby**

There are three 20-amp circuits in floor pockets in the main lobby and stage-level area